

**DWH Trustee Council
1/17/17 Conference Call Summary**

Attendees:

TX	AL	DOI	NOAA
Robin Riechers	Gunter Guy	Ann Hijuelos	Chris Doley
Jane Atwood	Jane Calamusa	Debora McClain	Lois Schiffer
	Patti Powell		Craig O'Connor
	Robin Pate	EPA	Aileen Smith
LA	Nicole Hampton	Gale Bonanno	Melissa Carle
Billy Plauché			
Alyson Graugnard	FL		
	Mimi Drew	USDA	DOJ
MS	Gareth Leonard	Homer Wilkes	Mike Zevenbergen
Marc Wyatt	Larry Morgan		
	Amy Raker		

Discussion Item 1: Report Outs

- a. Topic – The MS TIG and Cross-TIG MAM report on their recent and upcoming activities.
- b. Discussion – MS TIG update: A draft restoration plan and draft environmental assessment was released in late December 2016. The public comment period will remain open until February 10, 2017. The MS TIG plans to release the final drafts of the documents in April 2017.

Cross-TIG MAM update: The Cross-TIG MAM Working Group has established sub-teams focusing on specific approaches and restoration techniques to establish core parameters to determine how to measure programmatic performance. The workgroup topics correspond to areas (such as water quality and nutrient reduction, recreational use, and wetlands among others) that the TIGs are focusing on.

The LA and RW TIGs will give their report outs on January 30.

Discussion Item 2: Administrative Budget

- a. Discussion – Discussion of the budget templates that were circulated by TIG support.
- b. Decision – The budget templates were approved and will be appended to the call notes.

Discussion Item 3: TC Call Notes

- a. Discussion – Continuation of discussion regarding the posting of notes from TC calls.
- b. Decision – There will be a master call notes checklist on SharePoint so that Trustees can keep track of which call notes they have reviewed. The notes will ultimately be posted on the TC website, after receiving final approval from all Trustees.
- c. **Action item:**
 - 1. Each agency should assign a Trustee to review each call's notes by the following call.

Other Business

- a. 2017 meeting schedule – Discuss potential TC meetings in 2017 on the next call. There may be a RESTORE meeting in the near future, which the TC may want to coordinate with.

Trustee Administrative Oversight and Comprehensive Planning Budget Estimate for CY 2016 (April 4 - December 31, 2016)

Pursuant to the March 22, 2016 Trustee Council MOU and Trustee Council Resolution 2016-004 dated December 12, 2016, the DWH Trustees estimate for administrative budget needs for CY 2016 is as follows:

Trustee(s)	Restoration Area	Amount
Federal Trustees	Open Ocean	\$ 6,000,000
Alabama	Alabama	\$ 919,000
Florida	Florida	\$ 10,000
Louisiana	Louisiana	\$ 1,500,000
Mississippi	Mississippi	\$ 1,400,000
Texas	Texas	\$ 189,000
Lead Administrative Trustee	Region Wide	\$ 1,500,000

NOTES:

The information above represents the Trustees estimate for funding needs for CY2016

The Trustees intend to expend funds conservatively to support administrative funding needs for the duration of the case, likely beyond the 15-year payment schedule.

All withdrawal of funds requires a resolution signed by all members of the respective Trustee Implementation Group.

Funds withdrawn as authorized by a signed resolution may only be used for the activities authorized within that resolution. Any other use is prohibited.

Several TIGs approved resolutions for administrative funds based on the settlement payment scheduled (e.g., April 2016 - April 2017). In those cases, the amounts indicated in this budget are adjusted to apply to the calendar year.

Louisiana's funds for 2016 are exclusive of the \$33 million allocated for the Louisiana Trustee Implementation Group's Administrative Oversight and Comprehensive Planning

Trustee Administrative Oversight and Comprehensive Planning Budget Estimate for CY 2017 (January 1 - December 31, 2017)

Pursuant to the March 22, 2016 Trustee Council MOU and Trustee Council Resolution 2016-004 dated December 12, 2016, the DWH Trustees estimate for administrative budget needs for CY 2017 is as follows:

Trustee(s)	Restoration Area	Amount
Federal Trustees	Open Ocean	\$8,000,000
Alabama	Alabama	\$1,390,000
Florida	Florida	\$705,000
Louisiana	Louisiana	\$1,700,000
Mississippi	Mississippi	\$1,150,000
Texas	Texas	\$267,000
Lead Administrative Trustee	Region Wide	\$2,200,000

The information above represents the Trustees estimate for funding needs for CY2017

The Trustees intend to expend funds conservatively to support administrative funding needs for the duration of the case, likely beyond the 15-year payment schedule.

All withdrawal of funds requires a resolution signed by all members of the respective Trustee Implementation Group.

Funds withdrawn as authorized by a signed resolution may only be used for the activities authorized within that resolution. Any other use is prohibited.

**DWH Trustee Council
1/30/17 Conference Call Summary**

Attendees:

TX	AL	DOI	NOAA
Robin Riechers	Gunter Guy	Kevin Reynolds	Chris Doley
	Jane Calamusa	Debora McClain	Mike Peccini
LA	Patti Powell	Clare Cragan	
Billy Plauché			DOJ
Alyson Graugnard	FL	EPA	Mike Zevenbergen
	Mimi Drew	Gale Bonanno	
MS	Gareth Leonard		
Marc Wyatt	Amy Raker	USDA	
		Homer Wilkes	

Discussion Item 1: Report Outs

- a. Topic – The LA TIG and RW TIG report on their recent and upcoming activities.
- b. Discussion – LA TIG update: The LA TIG released a final restoration plan on January 20 with 6 engineering and design (E&D) projects totaling \$22.3 million in restoration work. If the E&D goes smoothly then the LA TIG may continue with a plan in 2017 for construction of the projects. The LA TIG may also consider a recreational use and/or oyster plan this year and release a request for project ideas.

RW TIG update: The draft version of the strategic frameworks for sea turtles, oysters, and marine mammals are up on Sharepoint for internal comments. The bird team module is in development. Each strategic framework group will have in-person meetings in the near future. The RW TIG is also considering a resolution regarding the chair and alternate positions.

The AL and FL TIGs will give their report outs on the next TC call on February 13.

Discussion Item 2: TC Call Notes

- a. Discussion – Continuation of discussion regarding the posting of notes and schedule from TC calls. Discussed option of having a deadline where if TIG support does not hear from Trustees then the notes are considered approved.
- b. Decision – Trustees agree that no comment will be considered for approval for notes after a deadline has been agreed upon.
- c. **Action item:**
 1. After Friday, February 3 the first set of notes from 2016 will be approved and no comment will be considered an approval.
 2. TIG Support will circulate the schedule and deadlines via email.

Discussion Item 3: Annual Reporting

- a. Discussion – The reporting period for implementing Trustees to input progress reports into DIVER is open until March 24. Between March 25 and April 7 the TIGs will review their projects (and will need to come up with their review process). Between April 8 and April 20th a financial summary report will be created and presented to the TC. The financial summary report will be posted on www.gulfspillrestoration.noaa.gov along with the TIG project level reports to fulfill the requirement for annual reporting. Discussion of whether the TC would like to create any sort of overview or summary of activities undertaken in the past year.
- b. Decision – TIG support will circulate instructions and the TC will continue discussions about a web story.
- c. **Action item:**
 1. Debora McClain (DOI) will work with Nanciann Regalado (DOI) to develop an outline/rough draft of a web story for the TC to consider on the next call
 2. TIG support will circulate instructions from Mike Peccini (NOAA) to the TIGs regarding the information input process and Mike will discuss the process on upcoming TIG calls.

Other Business

- a. 2017 meeting schedule – TX is planning to host a RESTORE meeting April 4-6. The TC discussed the possibility of combining a public meeting with this, but decided that April is too early for a public meeting. The TC will keep considering an appropriate time and location for a public meeting. Gunter will touch base with RESTORE

leadership to discuss the possibility of coordinating with the RESTORE council for future meetings.

- b. Discussed changing the TC call frequency to monthly instead of twice a month. Decided to keep the invitation at twice a month (at least until May), but the calls will be cancelled if the agenda does not warrant a call.
- c. Trustee transitions: Mimi Drew (FL) is retiring and Trina Vielhauer will take over as the FL DEP representative.

**DWH Trustee Council
3/13/17 Conference Call Summary**

Attendees:

TX	AL	DOI	NOAA
Robin Riechers	Gunter Guy	Kevin Reynolds	Chris Doley
Don, Jane	Jane Calamusa	Debora McClain	Aileen Smith
		Ann Hijuelos	Courtney Groeneveld
LA	Amy Hunter	Clare Cragan	Melissa Carle
Alyson Graugnard		Nanciann Regalado	Kelly Gardener
	FL		
MS	Larry Morgan	EPA	DOJ
Marc Wyatt	Gareth Leonard	Gale Bonanno	
Teri Wyly	Trina Vielhauer	USDA	
	Amy Raker	Homer Wilkes	

Discussion Item 1: Report Outs

- a. Topic – The TX TIG and OO TIG report on their recent and upcoming activities.
- b. Discussion – TX TIG update: The TX TIG is continuing to implement early restoration plans. The artificial reef project successfully sunk a ship in late January. The pyramid placements located offshore from Freeport, TX are complete and the Matagorda pyramid placement is expected to be complete by the end of March. The sea turtle work is ongoing. There are new agreements for TED compliance and implementation and funds are available to assist relocating sea turtles. The rookery islands project is underway and the design phase is expected to be complete for the Dickinson Bay project by early fall. The TX TIG anticipates likely releasing a RP/EA in mid-May with public meetings held in June.

OO TIG update: The OO TIG is aiming to release a web notice for soliciting project ideas by the end of March and restoration planning will likely start in the summer. The notice may include that one or more plans could result from the project ideas. The OO TIG will communicate with state TIGs regarding potential projects and leveraging opportunities.

The MS TIG and Cross TIG MAM will give their report outs on the next TC call.

Discussion Item 2: Product Sharing Between MAM and Other DWH Gulf Restoration Programs

- a. Discussion – Update from the Cross TIG MAM on product sharing between the MAM and other DWH Gulf restoration programs per the SOP. Discussion of three options to share materials.
- b. **Action item:** Trustees will think about the options presented and continue discussions on the next TC call.

Discussion Item 3: TC Call Notes

- c. Discussion – Continuation of discussion regarding the posting of notes from TC calls.
- d. Decision – The TC will approve call notes quarterly. TIG support will send action items as needed.

Discussion Item 4: Annual Reporting

- a. Discussion – The Trustees are in the process of entering data into DIVER. The TIG review period is from March 25 to April 7. The LAT will finalize the reports from April 8 to April 20. There are two web stories in development. One focuses on DIVER and how it works, while the second web story is overarching about TC and TIG activities. A draft will be out for TC review within the next week and final approval will be requested in early April.
- b. **Action item:**
 1. TIG support will circulate the reporting schedule to the TC.
 2. Request to enter any monitoring data that is ready into DIVER.

Discussion Item 5: Interest/Investing

- a. Discussion – Introduction to the topic of having TIG specific discussions with the LAT regarding interest and investing.
- b. Decision – TC agrees that the LAT will discuss funding details with the TIGs
- c. **Action item:**
 1. Review the attached talking points
 2. Be aware that the LAT will have special calls with TIG principals to discuss interest/investing.

Other Business

- a. 2017 meeting schedule – Initial discussion of the strawman options circulation to the TC. The TC will continue discussions the next call.
- b. The next TC call will be 3/27.
- c. Please send pertinent website urls to TIG support for them to compile a master list of resources for NRDA, NFWF and RESTORE projects. TIG support will work with Nanciann Regalado.
- d. Discussion of a dashboard for Trustees to get additional details on the status of Restoration Projects. NOAA and DOI will discuss and get back to the TC.
- e. MAM Plan Template for project monitoring and adaptive management plans will be ready for TC review/approval soon. The document will be circulated to the TC and discussed on a future call.
- f. Reminder that the joint resolution regarding funding allocations will be circulated on Thursday and signatures are requested in the next week. A redline and clean version will be circulated.

**DWH Trustee Council
3/27/17 Conference Call Summary**

Attendees:

TX	AL	DOI	NOAA
Jane Atwood	Gunter Guy	Debora McClain	Chris Doley
	Amy Hunter	Clare Cragan	Craig O'Connor
LA	Patti Powell	Ashley Mills	Aileen Smith
Alyson Graugnard	Will Brantley	Ben Frater	Melissa Carle
Billy Plauché	Jane Calamusa		Mike Peccini
		EPA	
MS	FL	Mary Kay Lynch	DOJ
Gary Rikard	Larry Morgan	Gale Bonanno	
Teri Wyly	Gareth Leonard		
	Trina Vielhauer	USDA	
	Amy Raker		

Discussion Item 1: Report Outs

- a. The Mississippi Restoration Plan is moving toward completion with TIG approval expected by April 30. The Plan includes three projects (Upper Pascagoula River Water Quality Enhancement, Grand Bay Land Acquisition and Habitat Management, and Graveline Bay Land Acquisition and Management) with a total funding of \$21.5 million.
- b. The Cross-TIG MAM workgroup is meeting every two weeks and proceeding with identified ongoing tasks. These include coordinating with POCs from each TIG and with other restoration forums (e.g. RESTORE); working on developing the monitoring frameworks, and supporting individual TIGs as requested. The MAM Manual is about 70% complete. The data management workgroup is developing a procedure to bring data into DIVER and is compiling assessment data on the injured resources (about 75% complete).

The LA and RW TIGs will give their report outs on the next TC call.

Discussion Item 2: Product Sharing Between the MAM and Other DWH Gulf Restoration Programs

- a. Discussion: The Cross TIG MAM workgroup identified three options for a process to share data with other restoration programs (RESTORE and GEBF).
 1. Share drafts with the organizations as they are available, even in partial form
 2. Develop a read-only Sharepoint-type site and give access to the two organizations noted above
 3. Wait until products are finalized before sharing

- b. Decision: The TC agreed to proceed with option 2 above.

Discussion Item 3: Restoration Plan Tracking Tool

- a. Discussion – The Federal Trustees developed a tool in order to track restoration efforts among all the TIGs. The tool is housed in DIVER Portal and allows users to track progress of each restoration plan that is broken down into the same 75 steps. The information can be printed or viewed in a calendar format. The tool also contains filters to facilitate sorting and moving through the spreadsheet. The tool was briefly previewed in a webinar on the call. This will be a useful tool for the TC since it allows users to see the status of planning between all of the TIGs.
- b. Decision – The Federal Trustees will continue to discuss the tool with the TC as needed and will reach out to the TIGs directly.

Discussion Item 4: Annual Reporting Update

- a. Discussion – Information uploaded by implementing Trustees is now under review by the TIGs. Sharepoint folders have been created for each TIG with their draft reports. The accompanying draft web stories will be circulated for review this week. Discussed other methods in addition to the web stories to announce the annual reports are available.
- b. **Action item**: Discuss using an email blast or other mechanism similar to what has been used in the past on the next call.

Other Business

- a. 2017 meeting schedule – The group discussed the timing and location for the annual TC meeting. The discussion will continue on the next call.
- b. The next TC call will be April 10.

**DWH Trustee Council
2/13/17 Conference Call Summary**

Attendees:

TX	AL	DOI	NOAA
Robin Riechers	Gunter Guy	Kevin Reynolds	Chris Doley
	Jane Calamusa	Debora McClain	Aileen Smith
LA	Patti Powell		Courtney Groeneveld
Billy Plauché	Amy Hunter	EPA	
Alyson Graugnard		Gale Bonanno	
	FL	Mary Kay Lynch	DOJ
MS	Larry Morgan		Steve O'Rourke
Marc Wyatt	Gareth Leonard	USDA	

Discussion Item 1: Report Outs

- a. Topic – The AL TIG and FL TIG report on their recent and upcoming activities.
- b. Discussion – AL TIG update: The AL TIG early restoration projects are all proceeding on schedule or are complete. The comment period for Restoration Plan I has closed and the TIG is working on responding to comments and finalizing the plan. Restoration Plan I proposes recreational use projects in Mobile and Baldwin counties. The project ideas deadline for Restoration Plan II (focusing primarily on ecological projects) passed on February 3. The AL TIG plans to finalize Restoration Plan II by spring 2018.

FL TIG update: The FL TIG is working on purchasing property parcels with the remaining funds from Phase 5 Early Restoration. The FL TIG plans to start drafting the restoration plan soon. They are also focusing on restoration planning for the first two years of BP money and have over 1,400 project ideas in the Florida project portal that are now being screened. The FL TIG anticipates the completion of screening by April, the draft plan released in the summer of 2017, and the final plan released in the fall of 2017.

The TX and OO TIGs will give their report outs on the next TC call.

Discussion Item 2: TC Call Notes

- a. Discussion – Continuation of discussion regarding the posting of notes from TC calls. Discussed the use of names for action items.
- b. Decision – Approval of the use of names as written.
- c. **Action item:**
 - 1. Complete review and posting of the 2016 notes, followed by the 2017 notes.
 - 2. The notes will be posted on the Gulf Spill Restoration website in the About Us section.

Discussion Item 3: Annual Reporting

- a. Discussion – Discussion of the circulated draft outline web story. Proposed story focuses on how to use DIVER and the information it contains. Discussion of other potential topics for the web story (released SOP, held a public meeting, project implementation, etc.).
- b. Decision – General agreement that the direction of the draft web story is sufficient and additional bullet points will be drafted to encompass other TC achievements of the past year.
- c. **Action item:**
 - 1. Debora McClain (DOI), Courtney Groeneveld (NOAA), and Nanciann Regalado (DOI) will add additional bullet points (coordinating with the TIGs as needed) to the draft web story outline by the next TC call.

Other Business

- a. 2017 meeting schedule – The RESTORE meeting will occur in South Padre Island, TX April 4-6. The TC will coordinate with the RESTORE council to see if a combined meeting may make sense in the fall once the TC confirms its annual public meeting. TIG support will look into options for locations and dates and group will discuss it on the next call.
- b. Discussion of process if/when TC members receive media requests for comment related to the anniversary of the spill. General agreement that TC member can direct media to available resources or bring the question to the full group if necessary.
- c. Decision to cancel the 2/27 TC call and have the next TC call on 3/13.